



**Truro and Penwith  
Academy Trust**

## Vacancy Information Pack

<b>School Name:</b>	Newlyn School
<b>Job Title:</b>	Higher Level Teaching Assistant

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## Newlyn School

<b>Job Title:</b>	Higher Level Teaching Assistant
<b>Pay Point / Pay Range:</b>	9
<b>Full Time Equivalent Annual Salary:</b>	£24,023
<b>Actual Annual Salary for this Role:</b>	£12.45 per hour term time only
<b>Contract Type:</b>	Fixed Term until 31.08.2023 in the first instance
<b>Hours Per Week / Weeks Per Year</b>	30 hours per week term time only
<b>Closing Date:</b>	12 midnight on 3 <sup>rd</sup> June 2022
<b>Proposed Shortlisting Date:</b>	6 <sup>th</sup> June 2022
<b>Proposed Interview Date:</b>	17 <sup>th</sup> June 2022

To find out more about Newlyn School, please visit:	<a href="http://www.newlynschool.co.uk">www.newlynschool.co.uk</a>
To discuss this position please contact the Headteacher:	Email – <a href="mailto:Headteacher@newlyn.cornwall.sch.uk">Headteacher@newlyn.cornwall.sch.uk</a> Telephone – 01736 363509
Application packs can be downloaded from:	<a href="http://www.tpacademytrust.org/application-packs/">www.tpacademytrust.org/application-packs/</a>
Please email your completed application form and equality & diversity monitoring form by the closing date to:	<a href="mailto:spascoe@newlyn.cornwall.sch.uk">spascoe@newlyn.cornwall.sch.uk</a>

Please note that successful candidates will be informed via email.

*Truro and Penwith Academy Trust is committed to safeguarding and promoting the welfare of children and young people and expects all of our staff and volunteers to share this commitment. Applicants must be willing to undergo child protection screening and pre-employment checks, including enhanced DBS clearance and full reference checks with previous employers.*

School Information for Applicants	
<b>School Address:</b>	Carne Road, Newlyn, Penzance TR18 5QA
<b>School Telephone Number:</b>	01736 363509
<b>School Email Address:</b>	spascoe@newlyn.cornwall.sch.uk
<b>Name of Headteacher:</b>	Isabel Stephens
<b>Website Address:</b>	Newlynschool.co.uk



## Welcome to Our School

This information pack will provide you with an insight into our school and offer some practical information which will be of use to you as a prospective member of our school community.

At Newlyn, the children are at the very heart of all we do and we work to ensure that they are happy, confident and have opportunities that will prepare them for the future. Our staff are caring, dedicated and passionate about getting the very best from every child.

Through our engaging curriculum, we ensure that children can foster a passion for learning and curiosity that will help to develop high aspirations and a lifetime of memories. We believe in ensuring that children receive a well-rounded curriculum where individual talents can be spotted and nurtured to ensure that all children experience success and reach their full potential. We are particularly passionate about art, music and sport. We have built a strong link with Newlyn Art Gallery and are lucky enough to have pieces of art from the Arts Council Collection displayed in our school. Many children have taken the opportunity to learn an instrument and take part in a wide range of sporting activities.

We strongly believe in outdoor learning and our children benefit enormously by being so close to beaches and woodland. We also believe that children need to be given the opportunity to travel

further afield and opportunities are provided for the children to travel to places such as Bristol and London.

We believe in building strong relationships with parents, the local community and the other schools in the Truro and Penwith Academy Trust. We firmly believe that education is a partnership between home and school.

Our School enjoys working collaboratively with our partner schools within Truro and Penwith Academy Trust.

We welcome visitors as this is the best way to see our lovely school, experience our creative and captivating curriculum and meet our motivated and engaged children. Please phone the school telephone number provided if you would like to arrange to look around.

## General Background

We are located in the heart of the vibrant Fishing port of Newlyn known also for its Artist Community. We enjoy sweeping views from our playing fields and classrooms across the village and Mounts Bay. Our school community has 127 children aged from 4-11 years and Stepping Stones Nursery is next door to us.

## Class Organisation

Foundation Class

Year 1/2

Year 2/3

Year 4

Year 5

Year 6

## Staff Organisation

Head Teacher: Mrs Isabel Stephens Deputy head teacher: Mr Rob Argall ( Year 6 teacher)

Alongside Six class teachers, a music teacher, a sports HLTA, teaching assistants our school chef and administration staff.

## Our Curriculum

### Vision Statement:

Newlyn School is a caring place where the individuality, gifts and talents of all children and adults are nurtured. In partnership with the whole school community, we seek to provide an education of the highest quality, promoting respect for each other and the wider world. We aim to foster aspiration, resilience and independence in our young people so that they are fully equipped to take on life's challenges. The children's happiness is at the heart of all we do as we strive to ensure all children meet their full potential. We work together with the aim that everyone can be the best that they can be in everything they do.

### Intent:

Newlyn has a holistic philosophy of education. Our broad and balanced curriculum builds on the skills, knowledge and understanding of all children, providing them with life skills and aspirations to become good citizens of the future.

### Implementation:

Our curriculum incorporates the statutory requirements of the National Curriculum 2014 and other experiences and opportunities which best meet the learning and developmental needs of the pupils in our school. The curriculum supports them with their academic, social and personal development.

### Impact:

Children are provided with engaging experiences and develop skills that prepare them for the future and there is full coverage of the National Curriculum.

### Outdoor learning

At Newlyn, we believe that children need to have a connection with their local area and nature. Staff plan learning opportunities within their topics to get children outside in our wonderful school grounds as well as our local environment, around Cornwall and beyond.

## Safeguarding

TPAT is committed to safeguarding and promoting the welfare of children and young people and expects all staff, workers and volunteers to share this commitment.

Shortlisted candidates will be required to complete a Safeguarding Self-Declaration Form as part of their application. Successful candidates will be required to complete a Disclosure and Barring Service (DBS) application and Health Assessment form as part of their pre-employment administration. The amendments to the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (2013 and 2020) provide that when applying for certain jobs and activities, certain convictions and cautions are considered 'protected'. This means that they do not need to be disclosed to employers, and if they are disclosed, employers cannot take them into account.

## Application Information

We hope that you find this pack provides all of the information you need in order to consider your application for the post. Should you have any questions or matters you would like to discuss informally, or to arrange a visit, please contact:

Contact Name:	Sanchia Pascoe
Contact Email Address:	spascoe@newlyn.cornwall.sch.uk
Contact Telephone Number:	01736 363509

Please note that CVs will not be accepted.

Application packs can be downloaded from [www.tpacademytrust.org/applicationpacks/](http://www.tpacademytrust.org/applicationpacks/).

Closing Date:	3 <sup>rd</sup> June 2022
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Completed applications must be returned to the email address above and be received by 12 Midnight on the closing date provided.

Interview Date:	17 <sup>th</sup> June 2022
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To ensure the fairness of the selection process, shortlisting will be based upon information which you provide in your application, and assumptions will not be made about your experience or skills. We will look for demonstrable evidence that you meet the criteria set out in the person specification.

If we have not contacted you within 14 days of the closing date, it is unlikely that you have been shortlisted on this occasion. Many thanks for your interest in this post.