

## Office staff information to Parents/Guardians

Thank you for all those amazing parents and guardians that pay promptly for their child's dinners and trips in advance. This cuts down a lot of chasing of outstanding monies for which we are very grateful.

**Dinners** - From September 2019 all dinners need to be marked online for the following week (*before a Sunday night*) and paid for in advance too please. If your child does not take a dinner that has been paid for please advise the office staff who will credit it against their account. If you have any problem with our online system we are here to help.

Free School Meals (FMS) - Please go online to check if your child is eligible for FMS <a href="www.cornwall.gov.uk/education-and-learning/schools-and-colleges/school-meals/">www.cornwall.gov.uk/education-and-learning/schools-and-colleges/school-meals/</a> All foundation, year 1 and year 2 will be eligible for a free school meal under the government scheme but if you feel you are in receipt of benefits then still apply as this will entitle your child to some assistance with trips, swimming lessons and help with uniform

From the new term 5th September 2019 to the end of the term 23rd July 2020 FSM pupils will have an £100 allowance which can be used through out the year towards trips, clubs, swimming and uniform. The office staff need to be advised in writing when anything is required against this allowance. There is no cash allowance and it will not be carried over to the next year.

**Daily tuck** - Tuck payment for years 3-6 will be set up on SchoolMoney half termly if it is required for your child. This payment needs to be made at the beginning of the term no cash payment into school. Please feel free to supply your child's own healthy tuck if preferred and foundation, year 1 and year 2 will continue to have healthy tuck provided.

**Annual consent form** - There will be an annual consent for local trips for your child coming home on the first day back which will need to be completed in order for them to go on local trips during the year.

If you have any queries with any of this information please feel free to pop in and see Mrs Richards or Mrs Pascoe anytime or give us a call.

It just leaves us to say have a really lovely summer break everyone.

Kind regards

Mrs Richards/Mrs Pascoe